



BOARD OF INTERMEDIATE & SECONDARY EDUCATION, FAISALABAD



NEWSLETTER

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Quarterly

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Raja Yasir Humayun Sarfraz
(Minister Higher Education, Punjab)

Education improves an individual's quality of life. Higher education enables individuals to expand their knowledge and skills, express their thoughts clearly in speech and in writing, grasp abstract concepts and theories, and increase their understanding of the world and their community. In this regard Introduction of grading system at Secondary and Higher Secondary level (Boards of Intermediate and Secondary Educations) will not only strengthen, conceptual and practical learning of students but will also put an end to "rattafication". This will open an era of knowledge and skills acquisition, thus enabling our youth to be more empowered and capable of bringing change.



Mr. Nadeem Mahbub
Secretary, Higher Education Dept. Punjab

Higher Education Department, Government of the Punjab is taking concrete and effective measures for elevating educational standards in the province while upholding the core principles of positive net value delivery to students with efficiency and sustainability. To achieve this end, the Boards of Intermediate and Secondary Education (BISSE) are required to play an effective and pivotal role by ensuring transparency in the Secondary School Certificate (SSC) and higher Secondary School Certificate (HSSC) annual examinations, as only merit can enable talented students to contribute in the development of their homeland.

I believe that the Board of Intermediate and Secondary Education, Faisalabad and other Educational Boards will strive to improve evaluation and assessment systems to match contemporary needs.



Prof. Dr. Tayybah Shaheen
Chairperson B.I.S.E., Fsd.

From the very start of my professional career, I have always believed in prompt action and immediate results. There is no word like tomorrow in my dictionary. When Govt. of Punjab entrusted me with this responsibility as Chairperson of Faisalabad Board, the main task was to deliver and serve the public. So I made a promise to myself that I will provide justice at doorstep without complication because justice delayed is a justice denied. Therefore, I have adopted open door policy for the public. People are welcome to visit my office any time. Start of online tracking system in board is a fruit of this thought.

1- Visit of Additional Secretary (Establishment) Higher Education Dept .

BISE Faisalabad like other educational boards of Punjab takes its decisions through Board of Governors (BOG). BOG is a supreme body which includes members from Administrative department, Finance department, Divisional director colleges and other members as appointed by Higher education dept. Mr. Talha Hussain Faisal, Additional Secretary (Establishment) HED, was representing administrative dept (HED) in this meeting. Mr. Talha Hussain Faisal was received and welcomed by the board authorities. After attending the BOG meeting, Additional Secretary accompanied by Chairperson BISE Fsd Dr. Tayybah Shaheen visited different branches of Board. He interacted with the staff of these branches. Additional Secretary also took great interest in the 'One Window' section, which is providing extra ordinary services to students. He was also briefed about the services provided by the one window and explained how it works. Additional Secretary also inspected board building and various other facilities in the board premises and showed satisfaction on the discipline, administration and working of Board.



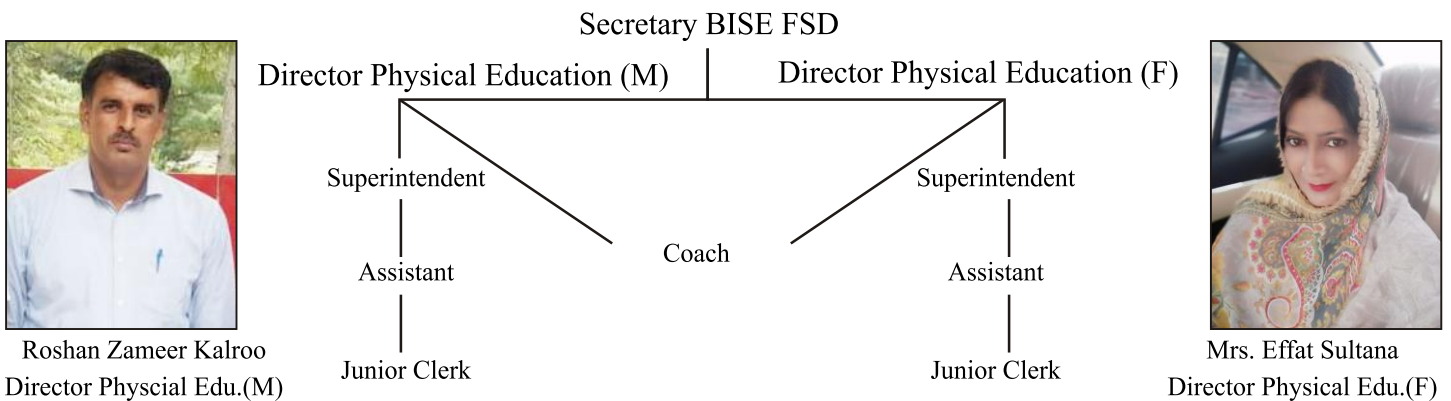
2- Introduction to Board Branches

Sports Branch

Bise Fsd is an autonomous body with a mandate to conduct, check, mark and announce result of SSC and HHSC level in a transparent and swift manner. In addition to this primary duty of examination BISE Fsd, performs many auxiliary duties of finance, administration, publication, tendering, procurement, sports and extra curricular activities.

BISE Fsd recognizing the significance of games and sports, has and had been conducting sports activities to the fullest, in accordance with the sports schedule approved by IBSC. For the purpose of organizing sports events and tournaments at divisional level and preparing teams for events at provincial and even national level BISE Fsd has a "Sports Department". The board has established male and female sections under its sports department and equipped these with highly educated, skillful and vastly experienced staff to conduct sports activities separately for boys and girls and to nourish the talent of youth.

Each sports section is headed by a Director Physical Education, who is an officer of BS-17 or 18 working on deputation to BISE Fsd. The Director Physical Education is accompanied by office staff like Superintendent, Assistant, Junior Clerk, Naib Qasid and skilled staff like cricket coach.



Main responsibilities of the Director Physical Education as below:

The general function of the physical branch is to promote sportsmanship among the students-players to groom them as responsible citizens of the country.

While some specific functions are as below:

- 1) To devise/determine the list of games to be carried out during a sports session.
- 2) To identify and categorize the sports infrastructure/ services available within the board and the institutions within its jurisdiction.

- 3) To frame sports committees separately for males and females, which proposes the events of the games, officials to be appointed and other relevant matters as entrusted to them.
- 4) To ensure dissemination of schedule of sports activities, instructions and all other relevant information to the concerned quarters.
- 5) To conduct sports activities at the best available grounds, tracks, courts and supervise these events.
- 6) To make arrangements for the selection and training of talented sportsman and to participate in the inter-board events.
- 7) To develop liaison between the board with sports organizations for polishing the real talent at national and international level.

3- Training of Invigilation Staff



Training is the best way to develop highly skillful human resource. Human resource development is simplest parameter to assess a country's progress. Skillful workers are asset of every organization. Therefore, almost every organization emphasizes on the capacity building of its employees. BISE Faisalabad is entrusted with the overall process of organization of examination till declaration of Matric and Intermediate result. This process is very delicate and lengthy involving, multifarious factors, branches and departments. One of these processes is appointment of invigilation staff and their training for this duty. Training is imparted to Deputy Superintendent, Superintendent, Distribution Inspectors, Mobile Inspectors and sometimes R.I's also.

For efficient and convenient training of invigilation staff, training sessions are organized at Tehsil and district level in Faisalabad division. The invigilation staff is trained about the routine examination conduction procedures and standards protocols. They are also specially trained about standard operating procedures for COVID-19. As the threat of Corona Virus is still looming, therefore the examinations will be conducted under strict COVID SOP's. Any negligence in this regard will not be tolerated. Use of mask and hand sanitizer is a must. Every student will carry his/her water in his/her bottle, further borrowing of writing material will also be strictly prohibited.



4- Cleanliness drive under “Khidmat Apki Dehleez Par” Program

The Government of Punjab launched an initiative called “Khidmat Apki Dahleez Par” to deliver public service at the door step of the people. The program, inter alia, aims at improving general cleanliness conditions across the province, bringing about impactful change and creating visible impact.

This included weekly activities spanning over 3 weeks aimed at service delivery. BISE Faisalabad adhering to Government instructions implemented the same in letter and spirit. The program included first week of general cleanliness in municipal areas, second week included sanitation and flow of drainage facilities, manholes, toilets and the third week included cleanliness of Government building (white wash, beautification, Green belts, general cleanliness). The drive initiated from 27th of May, 2021 and continued for next 3 weeks. BISE Fsd also followed the same schedule and brought a meaningful change in its environment, outlook and service delivery. Chairperson BISE Fsd Dr. Tayybah Shaheen, Secretary Board Dr. Saleem Taqi and Controller Board Miss Shahnaz Alvi visited and inspected the cleanliness activities on daily basis. Some pictorial glimpses of these activities are as below:



4- COVID-19 Vaccination Camp at BISE Faisalabad

COVID-19 had and has been playing havoc in the world. The emergence of new strains and variants of COVID-19 with more virulence and potency has stunned the world with fear and anxiety. People are afraid, depressed and stressed. The world has literally come to a halt. Everything just stopped and confined where it was. Until, the ray of hope comes in the form of vaccine. COVID-19 vaccine is the silver lining in the days of darkness spread by COVID-19. It is the marvel of science and technology plus human brain. The work of decades has been done in a year, Corona SOP'S and inoculation of COVID-19 vaccine has put a stop to rapid spread to Covid-19. Govt. of Pakistan taking cognizance of the matter, immediately ordered COVID-19 vaccine and started inoculating its population. A planned strategy was formulated to vaccinate most prone population of Pakistan. Step by step vaccination was opened for all age groups except children, free of cost. The mechanism for vaccination registration and appointment was also very simple. The person just has to send his CNIC number to NCOC number which will automatically reply with code and appointment date.

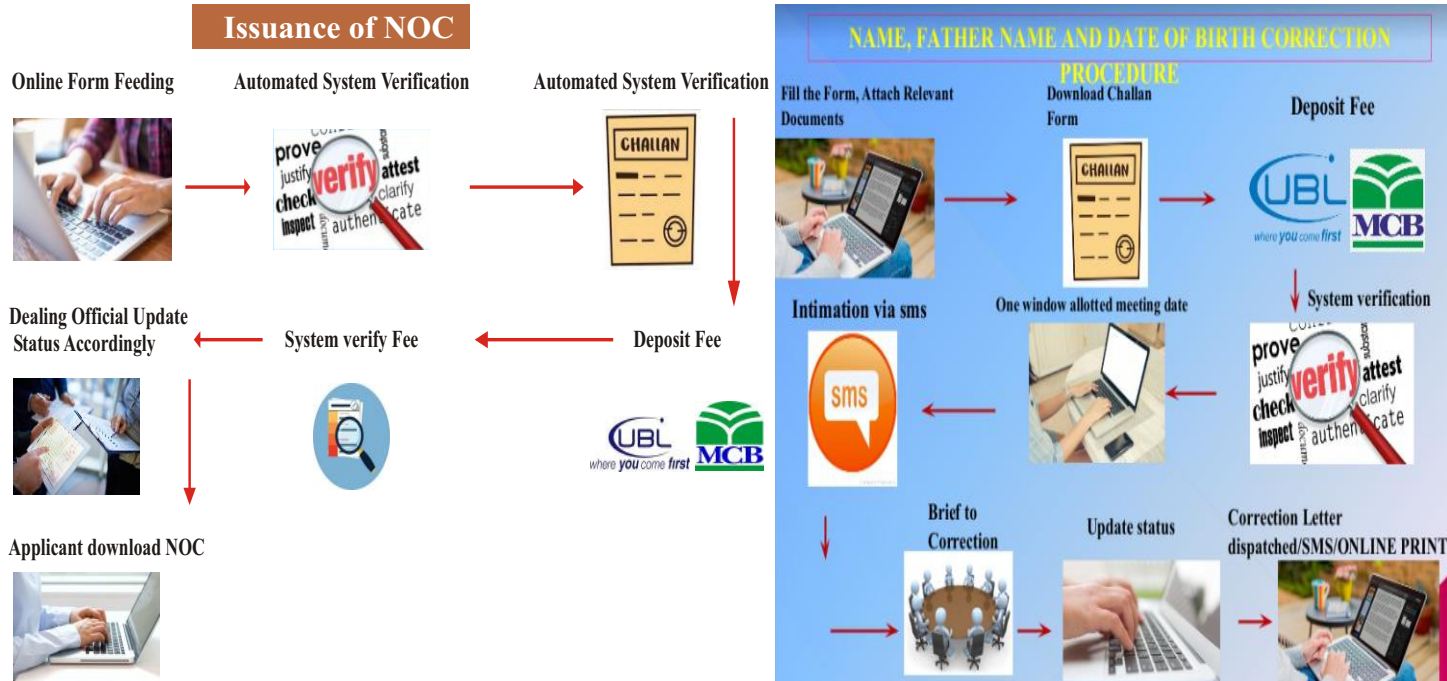


Govt. departments both at federal and provincial level were instructed to get their employees vaccinated within given time frame. Therefore, Board of Intermediate and Secondary Education, Faisalabad coordinated with Health department, Punjab to plan vaccination camp. It was planned that single shot vaccination named "CanSinoBIO" which is a recombinant novel Corona vaccine (Adenovirus type 5 Vector) will be administered to 300 Board employees on the said date. A team of health department headed by of Dr. Faisal and his team visited the board office and inoculated the board employees with single dose vaccine. Chairperson Prof. Dr. Tayybah Shaheen and Secretary Board Dr. Saleem Taqi visited and inspected the vaccination camp. An interactive session with health department team was also held with chairperson in her office chamber. Board administration and employees thanked health department team for facilitating board employees at their door step. Definitely this was a positive step towards making BISE Fsd more secure and healthy.



5(i)- Services Provided At One window/Facilitation Centre BISE Faisalabad

Board of Intermediate and Secondary Education, Faisalabad is providing and serving public in as many ways as possible like from maintaining transparency in examination to declaring errorless result and from facilitating students in submitting their admission forms to verifying their degree through online service. Though each and every department of BISE Fsd has its own importance and value and is providing its services at its best but BISE Fsd takes pride in informing people about its state of the art "One Window" section which is providing diversity of services at one step and under one roof. It is the practical reality of integration of different services of various departments under one roof to facilitate the queries of students and public. The concept and thought behind its establishment was the provision of hassle free, uninterrupted and rapid service to students and public without red tape and typical official cumbersome processes. It is the epitome of ease of access and efficiency.



(ii) Novelty and Working of One Window Services

The services provided at the one window facilitation centre are one of its kind. Now students don't have to wait for long hour and days to get migration certificate and NOC. This simple looking facility is not as simple as it seems. It has the intellect and dedication of computer branch officers and officials and vision of Chairperson behind it. It is the marvel of technology and its optimal utilization. For example, if a student requires Migration certificate what he has to do? He will first feed the online form. This form will automatically be verified by the system and will lead to downloading of challan form with fee. Fee will be submitted through this challan form which will also be verified by the system, and the dealing official will update the status of fee accordingly. That's all and the student can download the migration certificate. Similar is the process with other facilities. Various service provided by the one window section and time duration these take are provided here in tabulated form.

Sr. No.	Description	Time Duration
1	Issuance of NOC	10-30 Minutes
2	Verification of NOC	10-30 Minutes
3	Inter-Board Migration	10-30 Minutes
4	Intra-Board Migration	10-30 Minutes
5	Duplicate - Triplicate Result Card	30-40 Minutes
6	Duplicate - Triplicate Certificates	1-3 Days
7	Name & Father Name Correction	Very Next Day after Approval
8	Document Attestation	10-30 Minutes
9	Issuance of Revised Certificate	1 Day
10	Issuance of Affiliation Letter after Inspection	1 Day
11	File Tracking System Internal & External (Online)	03-05 Minutes
12	Change in Subject / Groups	05-10 Minutes
13	Result Cancellation / Re-Admission	10-15 Minutes
14	Paper Rechecking Requests	03-05 Minutes
15	Login ID for Users	System Generated Automatic
16	Instant Acknowledge of Application Via SMS / Email	

6- Frequently asked Questions

Different questions and queries arise out of SSC and HSSC annual examination 2021, its conduct and declaration of result. The subject matter was placed before PBCC meeting that referred the matter to controller of examination PBCC for his advice in decision making. The advice and decision made therein are reproduced as below in question answer form.

- 1) **If a candidate passed in Annual Exam, 2020, applies for improvement of his/her result of both parts(composite) and succeeds to achieve better marks than his/her previous one, either he/she will be entitled to maintain 3% additional marks already awarded to him/her?**

ANSWER: Candidate appearing for improvement of their marks in Annual examination, 2021 will keep intact 3% additional marks already awarded.

- 2) **If a promoted candidate if Inter Part-I, 2020 wants to change his/her subject or group(combination of subjects), either he/she will appear also in papers of part-I?**

ANSWER: No, he/she will appear in part-II papers and same marks (as per policy) will be considered for his part-I papers also. However, the matter regarding the change of subject of this candidate relates to BISE, Faisalabad.

- 3) **Either such candidates who were eligible to pass their exams or to improve their marks up till Annual, 2020 or special exam, 2020 will also be benefitted by award of special extra chance Annual 2021?**

ANSWER: Yes the facility of Special Extra Chance Annual 2021 has been granted to such categories. Moreover, as per decision of the PBCC meeting held on 25-01-2021, which is narrated as:

“The house unanimously decided that the candidate who appeared in COVID-19, special exams 2020 may be allowed an extra chance for improvement in annual exams, 2021”

- 4) **If promoted candidates fail to pass the P-II examination or declared unsuccessful in one or two subjects, either in next exam, they will appear in papers of P-II only or have to take exam of part-I papers also?**

ANSWER: The promoted candidate will appear in the papers of part-II only until their chances are exhausted as per rules.

- 5) **If a candidate fails in Part-II of a subject, his/her same marks have to be considered for part-I of that subject and by totaling the marks of both parts, he does not pass the subject even after consideration of grace marks, then what will be the result notification of such candidate i.e. Fail in Part-II or in that subject?**

ANSWER: Notification (for promoted candidates of Annual Part-I examination, 2020 should be failed in whole subject i.e. Part-I and II. However, they will appear in papers of Part-I only until their chances are exhausted as per rule.

- 6) **The pass candidates of annual 2020 examination were awarded practical marks on the basis of formula introduced in COVID-19 examination Policy, 2020. Either now on improvement of marks in Annual 2021, such candidates will carry their previous marks of practical or these will be re-checked on the basis of fresh obtained marks?**

ANSWER: marks obtained in practical examination earlier shall remain the same as per policy. However, “In case of any grievance under these directions, an application, in writing, for redressal of grievances, shall be filed before the Punjab Boards Committee of Chairmen(PBCC) which shall decide the matter within thirty days of receipt of application and the decision made by the aforementioned committee shall be final”

7- Annual Examinations 2021

According to date sheet released by the PBCC the annual Intermediate examination will start from 10th of July, 2021. As per schedule the examination of 12th standard will start from 10th of July which will continue till 27th of July. After the said exam, the examination of 10th class will start which will be initiated from 29th of July and will end on 9th on August. Similarly after 10th class exam the examination of 11th class will start which will be initiated from 12th August and will end on 26th August. In the similar manner class 9th papers start from 28th of August and will continue till 8th of September, 2021.

The important point to be noted here is that the said examinations will only be of Elective subjects (Physics, chemistry, biology) etc. These examinations will be done in two groups, first starting in the morning at sharp 8-30 and the second group exam will be taken at 01:30 in the afternoon. While on Friday the second group exam will start at 2:30 in the afternoon. The Govt. has issued special instruction to students to reach the examination centers 30 minutes before the examination time to avoid any kind of inconvenience.

It is also important to mention here that practical examination of the subjects will not be taken this year also and only theory examination of optional subjects will be held as per schedule.

BISE Faisalabad has taken special measure for the smooth conduct of these examinations. The board has dispatched Roll number slips of Intermediate part II students. The Roll number slips of regular students are sent to the accounts of their institutes while the private

candidates Roll no slips are dispatched to the addresses they have mentioned in the admission forms. Moreover, they can also download their Roll no slips from board website. In case of any inconvenience the students can also get their roll no slips form the board.

This year 113467 students will appear in the Intermediate part-II examinations from the Faisalabad division. For the facilitation of students BISE Faisalabad has established 355 examination centers in the Faisalabad division.

8- Retirements

Liaqat Ali s/o Muhammad Hanif(ACO), Muhammad Saeed s/o Hassan Muhammad Khan(Senior Clerk Physical Branch), Muhammad Ayub s/o Barkat Ali(Assistant Secretary One Window), Muhammad Sabir s/o Muhammad Sharif(Assistant Store Branch), Shafqat Ali s/o Muhammad Hassan(Assistant Controller Matric Branch) and Ghulam Rasool s/o Sikandar Ali (Naib Qasid Finance Branch) retired from their service after attaining the age of superannuation on 05-04-2021, 03-05-2021, 04-05-2021, 04-05-2021, 31-05-2021 and 30-06-2021 respectively. They served with honor and respect. Board administration congratulates them on successful completion of their service and contribution in the success of BISE Faisalabad.



Liaqat Ali
ACO



Muhammad Saeed
Senior Clerk



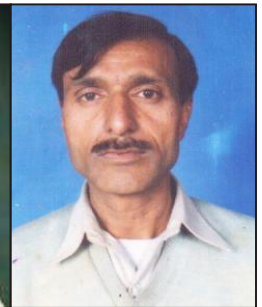
Muhammad Ayub
Asstt. Secretary



Muhammad Sabir
Assistant



Shafqat Ali
Assistant Controller



Ghulam Rasool
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